



Speakers Bureau Job Description

Title	Speakers Bureau Volunteer
Reports To	Affiliate Staff - Volunteer Coordinator
Purpose	Speakers Bureau Volunteers will help will help spread the message of the important work of Komen Dallas County and our impact in the community.
Responsibilities	<ul style="list-style-type: none">• Attend Speakers Bureau Training• Represent Komen Dallas County at a variety of community events by verbally presenting facts about Susan G. Komen® and the Dallas County Affiliate.• Attend check presentations and publicly thank supporters and donors. Explain how their support is helping to end breast cancer and how their contributions affect our local community.• Maintain an understanding of the history, mission, and impact of Komen Dallas County.• Complete a brief evaluation following speaking engagements.• Have fun and help save lives through the sharing of accurate information regarding breast health in Dallas County and the impact of Komen Dallas County.
Qualifications	<ul style="list-style-type: none">• Comfortable speaking in front of groups of people• Ability to communicate effectively• Willingness to learn breast health information• Timely and dependable• Possess reliable transportation• Available to attend events during the weekday, evening, or weekends• Positive, team-oriented attitude• Belief in the importance of the mission of Susan G. Komen®
Time Commitment	Speakers Bureau volunteers are expected to commit to a minimum of two speaking engagements per year, as opportunities are available.
Volunteer Training	Training will be provided to all Komen Dallas County volunteers. Speakers Bureau trainings will be offered in August or September.

For more information, contact our Volunteer Coordinator Kathy Witkowski at:
469-619-3907 or kwitkowski@komen-dallas.org